

**WAYNE TOWNSHIP MUNICIPAL AUTHORITY
PROCEDURE TO CONNECT TO EXISTING SANITARY SEWER SYSTEM**

1. Property owner completes a "Request to Connect to the Sanitary Sewer System" and submits a sketch/approved plan showing the proposed lateral connection and indicates the proposed contractor(s) that will construct the lateral and the building sewer.
2. The property owner deposits the following in an escrow account with the Authority:
 - \$500 for review and inspection of the lateral from the sewer main to the curb/right-of-way/easement line by the Authority Engineer. Reasonable additional fees will be charged if multiple laterals require inspection or issues arise during construction due to no fault of the Authority or the Authority Engineer.
 - The property owner also pays the current tapping fee in effect to the Wayne Township Municipal Authority. The current tapping fee as of May, 2018 is \$3,000 for each EDU (Equivalent Dwelling Unit) of sewer capacity that the property owner needs to reserve.
3. In the event the Lateral to be constructed is within a State Highway, the Owner must obtain both the Authority's approval and the Pennsylvania Department of Transportation's (PennDOT) approval. The Owner will be responsible to pay an additional fee of \$500 to the Authority for the additional cost in obtaining a PennDOT Highway Occupancy Permit in the name of the Authority on behalf of the Owner. The Owner will also be responsible for the costs of all maintenance and inspection required by the PennDOT permit.
4. After all funds are received, the Authority and/or the Authority Engineer will contact the Owner/Contractor as required and review the requirement to submit a copy of the Contractor's Certificate of Insurance along with shop drawings prior to construction. The Contractor shall provide at least two (2) days advance notice to the Authority Engineer of the date that lateral construction will begin so inspection can be arranged.
5. At the same time, if the property owner plans to construct a building sewer connection from the right-of-way line/curb to a building, the property owner will need to apply to Wayne Township for a "Building Sewer Connection Permit" and also pay the current fee for inspection by the Township Code Enforcement Officer/Plumbing Inspector. The Contractor/licensed plumber that constructs any building sewer connection should also provide a minimum of two (2) days notice to the Township Code Enforcement Officer/Plumbing Inspector so that an appointment can be made to inspect the building sewer connection.

6. The Authority Engineer will notify the Authority when the lateral is complete and provide records as to the location of the lateral and the depth for inclusion on the Authority's As-Built Drawings for the sanitary sewer system.
7. Upon approval of the Authority Engineer, the Authority will authorize release of escrowed funds to pay for the review and inspection of the lateral. Any unused funds will be released and returned to the property owner.
8. Sewer user fees which are billed monthly, begin on the first of the month after the date of connection of the building sewer to the lateral.

For information or assistance, please contact:

Keith R. Showalter, P.E., Authority Engineer
Wayne Township Municipal Authority

(610) 916-8500
(570) 739-2629 Ext. 12

WAYNE TOWNSHIP MUNICIPAL AUTHORITY
P.O. BOX 165
FRIEDENSBURG, PA 17933

REQUEST TO CONNECT TO SANITARY SEWER SYSTEM

Name of Property Owner: _____

Address: _____

Telephone: _____

Fax: _____

Location of property to be connected: _____

Approximate Date of Lateral Construction: _____

Number of EDU's (equivalent dwelling units) Requested: _____

For example, 4 apartments = 4 EDU's.

List the proposed contractor(s) preferred by property owner to construct the lateral and building sewer.

Please attach check for \$500 payable to the "Wayne Township Municipal Authority" for engineering costs associated with review and inspection of the lateral.

SIGNATURE OF PROPERTY OWNER

DATE

This application will be submitted to the Authority Engineer who will review the information on behalf of the Authority on appropriate forms and insure that the Contractor that will construct the lateral provides adequate shop drawing documentation and insurance prior to construction.